

PRE-DOCTORAL PROGRAMME INDONESIA

10 - 15 June 2024

PhD
2024



SYLLABUS

2 ECTS / 56 STUDY HOURS

PHD CANDIDATES

Pre-Doctoral Programme for admitted and prospective
PhD students from Indonesia



Etc.
Erasmus Training Centre
Pusat Pelatihan Erasmus

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1. PROGRAMME OVERVIEW

Pre-Doctoral programme info page	https://www.erasustrainingcentre.com/pre-doctoral-programme/
Programme name	Pre-Doctoral training
Duration	One week
Academic providers	This programme is a joint initiative by two top Dutch universities: Vrije Universiteit Amsterdam (VU) and Leiden University.
Short description	<p>The Pre-Doctoral training is specifically designed to meet the needs of Doctoral-level international students. The ambition is to support incoming and future Indonesian PhD students with a better preparation for their PhD trajectories at a Dutch University. The Pre-Doctoral training is the perfect stepping-stone to a prestigious Dutch Doctoral degree.</p> <p>Over the years, we have witnessed an increasing need of PhD students to develop research skills and competencies, reinforce academic writing skills in English, and boost presentation skills to commence successfully their PhD trajectory.</p> <p>With this intensive programme we aim to prepare PhD students for the start of their PhD trajectories in the Netherlands, by equipping them with the necessary research, academic writing and presenting skills to manage the PhD research challenges most students commonly encounter. The programme is also suitable for prospective PhD students who intend to do a PhD in the Netherlands in the near future.</p> <p>The programme consists of 4 modules:</p> <ul style="list-style-type: none">Module 1 Academic English WritingModule 2 Academic CompetenciesModule 3 Academic PresentingModule 4 Dutch Crash Course <p>At the end of the programme, participants present the PhD proposals they have developed during the training in an innovative and engaging way, suitable for varied audiences. The programme ends with an Award Ceremony during which participants are awarded a certification of attendance.</p> <p>With practical insights on 'life in the Netherlands', the Dutch culture and the Dutch academic system, the programme makes the move and transition to the Netherlands easier and faster.</p>
Time period	10 - 15 June 2024
Delivery modality	Face-to-face
Programme level	PhD students

1. PROGRAMME OVERVIEW

Target group

The programme is open to all first year Indonesian PhD students who have been selected for a doctorate programme in the Netherlands and to prospective PhD students who intend to do a PhD in the Netherlands in the near future.

Take note that PhD students already selected will be given priority.

30 students maximum

Application requirements

Compulsory:

1. CV (updated and including picture)
2. Master degree certificate or similar
3. Short PhD research outline (up to 800 words, 1 page excluding references) according to the provided template*

Highly recommended:

4. English language skills - IELTS 6.5 (applicants who hold an IELTS 6.5 or equivalent certificate will be given priority)
5. Acceptance letter from a Dutch university (PhD students who hold an admission letter from a Dutch University will be given priority)

All submitted documents should be in English

Attention: applications which do not follow the template for PhD research outline provided below will be automatically rejected!

Template for PhD research outline:

- Name and date
- Title of your research
- Background (introduction to your PhD research topic)
- Problem statement and research justification (what is the problem you want to study? why is it important to address this problem?)
- Main research question
- Research methodology (brief overview of proposed methodological approach, if available already)
- References

Application period

Opening date: 1 March 2024

Closing date: 15 May 2024

Selection

Applicants will be notified of the selection process outcome within two working weeks of receiving confirmation of their submission, but no later than 17 May 2024.

How to apply

- Complete all sections of the application form which is available via the ETC website: <https://www.erasmustrainingcentre.com/pre-doctoral-programme/>

- Submit your application and all required documents to: info@erasmustrainingcentre.com

PhD students who have already been selected for a doctorate programme in the Netherlands should inform their supervisors regarding the participation in the Pre-Doctoral training before submitting their application.

1. PROGRAMME OVERVIEW

Tuition fees

IDR 4,950,000 (approx. EUR 300)

Max. 2 FULL scholarships available (IDR 4,950,000 each).

For information about the scholarships please check:

<https://www.erasustrainingcentre.com/online-courses/academic/>

Other costs

Students need to cover their own accomodation and travel costs.

Lunches during the programme will be part of the training package.

Programme Coordinators

Sabina Di Prima (Vrije Universiteit Amsterdam)

Fons van Oosterhout (Erasmus Training Centre)

Gentha Sally Amita (Erasmus Training Centre)

Lecturers

Ms. Denyse Snelder, PhD (Vrije Universiteit Amsterdam)

Ms. Sabina Di Prima, MSc and PhD student (Vrije Universiteit Amsterdam)

Ms. Philomeen Dol, PhD (Leiden University)

Ms. Gea Hakker, MA (Leiden University)

Ms. Lina Martha, SS (Erasmus Training Centre)

Continues on the next page

1. PROGRAMME OVERVIEW

Teaching / learning methodology

Interactive group sessions

During these sessions, basic concepts and theories will be discussed, specific issues related to the literature will be further explained, and certain topics will be zoomed in on. These group sessions will elicit active participation which contributes to higher teacher engagement, and is pivotal for the learning experience.

Skills building exercises

Within each module we will use exercises to engage students in active participation and development of research, writing and communication skills.

One-to-one coaching sessions

Individual coaching on academic competencies and academic English writing will be provided to build on each student's strengths and address specific areas of improvement.

Self-study

The success of any learning experience is strongly dependent on the engagement with the materials and assignment provided. A substantial amount of individual studying is required. The programme uses mandatory articles, videos and other material as point of departure.

LinkedIn and WhatsApp-group

A dedicated WhatsApp group will be active throughout the Pre-Doc course to stimulate social interaction, to provide daily practical support and address practical questions of the PhD students. Also, a PhD LinkedIn page is available for information sharing and promotion of the Pre-Doc programme. Specific topics like housing in The Netherlands, taxes, social security, insurances, children day-care options, sports centers, community centers and life on campus, can be addressed and shared through this dedicated LinkedIn page.

Alumni gathering

During the course, (in the evening after the classes) PhD students can voluntarily participate in an alumni gathering, in which alumni can share personal experiences of their PhD trajectory in the Netherlands through short presentations and Q&A. ETC will oversee the organisation and delivery of these sessions.

PhD info session

Prospective students



For prospective students who are still planning to register, the opportunity is given to get closer in touch with the PhD-consortium Indonesia University partners. Experts representing Vrije Universiteit Amsterdam (VU) and Leiden University have been invited and provide introductory info on the PhD programs at their own university. This event is on a voluntary base, but a great opportunity to broaden your horizon!

Language

English

1. PROGRAMME OVERVIEW

Evaluation

- Final presentation on PhD research proposal (20%) – 5 minutes.
- Written Research Proposal (80%) – The research proposal reflects the extent to which you mastered the subject by demonstrating that you are able to clearly elaborate on a research topic of your choice – and in the correct words (writing part is critical as well as ability to argument cohesively). What is assessed is the draft version of the proposal, attendance, assignments related to the writing or rewriting of the proposal and active participation.

Attendance requirements

Participants are expected to attend and actively participate in the full programme and do all the assignments to obtain the certificate.

Mandatory presence of at least 80% of the classes; max 20% justified absence communicated via email to the course coordinators.

Programme hours

56 study hours (2 x 28 hours = 2 ECTS)

ECTS

2 credits

Please consult with your graduate school and supervisor whether the ECTS will be recognized as part of your PhD training.

Certification

At the end of the programme, participants will be awarded a certificate which counts for 2 ECTS based on the syllabus of the entire programme and their active participation.

1. PROGRAMME OVERVIEW

Content

The Pre-Doctoral programme focuses on four core elements:

Module 1: Academic English Writing

Development of advanced writing and academic English skills.

The emphasis is on grammar and sentence structuring, with particular attention to the proper use of plurals, gender pronouns, past and future tenses, the definite and the indefinite article, or auxiliary verbs. This part of the course will also focus on developing arguments and building arguments in scientific terms.

Module 2: Academic Competencies

Development of innovative research skills.

This is done by reflecting and elaborating on PhD students' research ideas and preliminary research proposals. Through a series of intensive sessions the PhD students will get a deeper understanding of the relevance of their topic, its integration within broader streams of literature and identify the appropriate methodology(ies) to tackle the addressed topic. In other words, this part of training offers PhD students a profound understanding of research tasks ahead and sets the stage for a successful start on the doctoral journey.

Module 3: Academic Presenting

Presenting and promoting research for maximum outreach.

Working with PhD students on presenting skills will consolidate their research project and will help them to prepare for academic discussions with peers. In addition, they will be able to easily and clearly explain their research topic to varied audiences. This will also facilitate their introduction to the department and faculty where they will conduct their research.

Module 4: Dutch Crash Course

Social and cultural exploration of the Dutch culture and language.

This module focuses on expectation management. PhD students will get insights on what living and doing a PhD in the Netherlands entails, in terms of: Dutch language, culture and society. For specific topics like housing, taxes, social security, insurances, children daycare options, discounts, sports centers, community centers and life on campus, PhD students can refer to the PhD LinkedIn page in which a Q&A section will be opened as well as referrals to tips & tricks and do's and don'ts. This module includes two lectures/information sessions by ETC with alumni involvement.

Learning goals

This programme has the following objectives:

- Equip PhD students with necessary research, presentation and academic English writing skills to successfully engage in their PhD trajectory
- Support PhD students in the development of a structured and scientifically grounded preliminary research proposal
- Offer a stronger base for the start of the PhD trajectory
- Foster better integration of incoming Indonesian PhD students in the Dutch academic system and culture

Study materials

We will provide all material for the course.

2. PROGRAMME COORDINATORS AND LECTURERS

Coordinators & lecturers



Coordinator & lecturer M2 **Ms. Sabina Di Prima** (MSc, PhD student)
sabina.diprima@vu.nl

Profile Sabina Di Prima holds a MSc in Environment and Resource Management from the Institute for Environmental Studies (IVM) of the Vrije Universiteit Amsterdam (VU). She is a Sustainable Land Management specialist at the VU Centre for International Cooperation (since 2006). Sabina is also a PhD student at the Athena Institute of the VU. She conducts transdisciplinary research on the topic of Nutrition-Sensitive Agriculture addressing issues of food systems transition, food insecurity and malnutrition among vulnerable rural communities in Lao PDR and Vietnam.

Affiliation Vrije Universiteit Amsterdam (VU)



Coordinator **Mr. Fons van Oosterhout** (B.Ed.), Director ETC
fons.van.oosterhout@erasmustrainingcentre.com

Profile Fons van Oosterhout is a teacher by profession and a seasoned (marketing) manager who has lived and worked in Asia for the last 15 years. Over these years, he has worked in both the profit and non-profit sector in various roles such as school coordinator, business developer and project/ marketing manager. Since 2017 he is the Director of 'Yayasan Bahasa dan Edukasi Belanda Erasmus' or better known as the Erasmus Training Centre (ETC).

Affiliation Erasmus Training Centre (ETC)



Coordinator **Ms. Gentha Sally Amita** (S.Sos)
gentha.sally@erasmustrainingcentre.com

Profile Gentha Sally Amita is the Outreach & Promotion Officer at the Erasmus Training Centre. She holds a degree in public administration with a specialization in economic development from Universitas Sumatera Utara, Indonesia and currently pursuing an MBA at Maastricht School of Management under the Orange Tulip Scholarship (OTS) awarded in 2022. With a decade of experience spanning various business sectors, Gentha currently strategizes the promotion, manages admissions, coordinates logistics, and provides personalized consultations for PhD candidates for the Indonesia Pre Doctoral Programme.

Affiliation Erasmus Training Centre (ETC)

2. PROGRAMME COORDINATORS AND LECTURERS

Lecturers



Lecturer M2 **Ms. Denyse Snelder** (PhD)
d.j.r.m.snelder@vu.nl

Profile Denyse J. Snelder obtained her MSc in landscape ecology in 1985 from the University of Amsterdam and a PhD in 1993 at the University of Toronto, Canada, based on research directed at vegetative control of soil erosion in the semi-arid Baringo District, Kenya. Up to December 2012, she had a dual position, one as senior specialist Sustainable Land and Water Management at the Centre for International Cooperation, Vrije Universiteit Amsterdam, and another as associate professor at the Institute of Environmental Sciences Leiden (CML), Leiden University, The Netherlands.

Affiliation Vrije Universiteit Amsterdam (VU)



Lecturer M3 **Ms. Gea Hakker** (MA)
g.c.hakker@hum.leidenuniv.nl

Profile Gea Hakker is an English teacher, specialized in ESP (English for Specific Purposes) and EAP (English for Academic Purposes). She also worked in the profit sector at the Stock Exchange, Barclays Bank, and McKinsey & Co. From 2013 onwards she has been the Director of the Academic Language Centre of Leiden University. She studied English Language & Literature (MA) at Leiden University and is a certified translator. Her motto: Connecting through Languages!

Affiliation Leiden University

2. PROGRAMME COORDINATORS AND LECTURERS

Lecturers



Lecturer M1 **Ms. Philomeen Dol** (PhD)
p.h.dol@hum.leidenuniv.nl

Profile Team Leader skills/Foreign Language Teacher, Faculty of Humanities, Leiden Uni Center for Linguistics and ATC English. After her training as a linguist, Philomeen Dol studied law at the University of Leiden. She currently teaches legal English to law students at Leiden University. In addition, she teaches academic writing at various levels and leads the English section of the Academic Language Centre at Leiden University.

Affiliation Leiden University



Lecturer M4 **Ms. Lina Martha** (SS)
linamart75@gmail.com

Profile Lina Martha is a senior Dutch language Teacher at Erasmus Training Centre and has more than 20 years of experience in teaching, translating and interpreting for diverse groups and students. She graduated from Dutch Studies at FIB UI and also has taught there for several years. She is passionate about Dutch, the language and the culture. She has worked on various projects related to scriptwriting, creative writing, cultural events and language coaching for movies. Intercultural communication and helping people learn new languages and cultures has always been her interests.

Affiliation Erasmus Training Centre (ETC)

3. MODULES

MODULE 1 Academic English Writing

Description The component Academic Writing aims to develop and expand the skills required to write reports, articles, books and dissertations in English. Issues like correct language use and register are addressed in detail. The course also teaches students to write in language that is both effective and appropriate for academic texts. Students will learn how to develop and build arguments in Academic English terms. As for grammar, some challenging issues will be addressed, such as the use of plurals, gender pronouns, past and future tenses, the definite and the indefinite article, modality and auxiliary verbs. Issues that arise during the course will also, if possible, be worked into the course.

Hours 8 hours in total, plus one-to-one coaching

Teaching methodology The course will be taught using a variety of teaching methods: instruction by the tutor, peer review assignments in groups, self-reflection assignments and individual study. The taught sessions will be supported by coaching sessions.

- Assignments**
- Before the start of the course, students will be asked to write a short self-reflection (max. 1 page) about themselves, their academic/professional ambitions and which aspects of Academic English they would most like to improve.
 - Following each session, students will be asked to reflect on and improve their own writing in terms of the topics covered in class. These assignments will include writing, reviewing and revising their own preliminary research proposal as well as short sections of other academic text.

Study materials Study materials will be provided by the tutor during the course. Recommended additional reading and resources will also be indicated by the tutor as needed.

3. MODULES

MODULE 2 Academic Competencies

Description This module is suitable for PhDs from different disciplines who seek to improve their competencies in developing and writing a research proposal. Although disciplines vary in research content, their broad approach in terms of operational steps in the research process is similar, addressing questions such as what to research (decide) and why (justify) and how to do the research (design and plan). This module will concentrate on the following steps in research proposal development: generating innovative research ideas, reviewing the literature, formulating a research problem that is clearly linked to the research questions or objectives, developing a conceptual framework that captures the information needed to answer the research questions, and conceptualizing a research design that covers research methodologies for each of your research questions.

Hours 12,5 hours in total, plus one-to-one coaching

Teaching methodology The approach that we will follow is to start with reflecting and elaborating on the PhD students' research ideas and preliminary research proposals. Then, through a series of intensive sessions the PhD students will get a deeper understanding of the relevance of their topic, its integration within broader streams of literature and scientific debates providing the contours of a conceptual framework, and identify appropriate methodology(ies) to tackle the addressed topic.

Study materials

Creswell J W (2014). Research design: Qualitative, quantitative and mixed methods approaches. 4th edition. London: Sage publications Inc.

Kumar R. 2019. Research methodology: a step-by-step guide for beginners. 5th edition. SAGE Publications Ltd, London. The 3rd edition of 2011 is available online, see: http://www.sociology.kpi.ua/wp-content/uploads/2014/06/Ranjit_Kumar-Research_Methodology_A-Step-by-Step_G.pdf

Lantsoght E. 2016. Top PhD advice from start to defense and beyond: focus on the Netherlands with universal tips & tricks. Edited by Francien Horrevorts, Academic Transfer & bookboon.com; <https://bookboon.com/en/top-phd-advice-from-start-to-defense-and-beyond-ebook>

Assignments The students will work and progressively refine their preliminary research proposal through four assignments (see details below).

Assignment 1 Formulation of research questions and objectives

Go back to your submitted research proposal and review your overall and sub research questions and / or objectives (and hypothesis, if any) paying attention to:

- The verbs used (e.g. are these strong or weak verbs)
- The wording (clearly and unambiguously in words and ideas)
- Main versus sub- / specific question (e.g. check number of aspects covered per sub-objective)
- Whether the specific objectives jointly cover all relevant aspects of the research problem (referred to in your main objective or research question) that you plan (and will be able) to study (as far as you can judge at this time of course)

Assignment 2

Writing the background and justification of research

Write a paragraph (review and adjust the concerned paragraph in your proposal) on the background and justification of your research, based on a review of the literature. Given the short time available, we do not expect a complete review based on an exhausting list of references but a total of 5 - 10 articles and/or chapters of books will be sufficient. Important is that you structure your paragraph addressing the following points:

Intro to topic

- What is the situation of your topic (introduce topic)?

Statement of problem

- What is the problem you like to study? what is the key issue?
- What is the size of the problem? Is there evidence of the problem? (show data from literature that indicate the size of the problem)

Justification

- Why is it important to address this problem? (Set out the reasons for undertaking this particular study)
- Why do you think your research problem or question is worth investigating, why is it important for the academic field? (scientific relevance; indicate knowledge gap)
- Why would your research create valuable and useful knowledge?
- What is the societal relevance? Any ethical aspects?

Assignment 3

Developing a conceptual framework

Make a visual representation of a conceptual framework (if possible, based on an existing theoretical framework) that relates to your research problem. Think about aspects selected from existing theories that may become the basis of your research or inquiry.

Steps for developing a conceptual framework:

1. Find relevant literature - use search engines like:
 - <http://scholar.google.com/>
 - <http://www.plosone.org/>
 - <http://www.bioone.org/>
 - <http://iopscience.iop.org/1468-6996/>
 - <http://www.sciencedirect.com/>
 - <http://www.doaj.org/>
 - <http://www.getcited.org/>
2. Review the literature (limit the number of sources to about 10 key articles): identify themes (based on theories) and issues that are of relevance to your research which in turn can serve as a basis for developing a conceptual (or theoretical) framework.
3. Organise the findings from the literature materials you have reviewed into these themes.
4. Select the most important aspects from these themes that relate to your specific research problem (the information you have gathered relate to thematic areas and associated issues in which your research is embedded, however, not all may be of direct or specific relevance to your research problem; hence, select those that are of direct relevance).
5. Identify relationships between themes, examine the type of relationship among themes, e.g. positive/negative influence, functional relationship, and identify a hierarchical structure (if any).
6. Make visual representations of this information and write a short paragraph explaining the visual.

The following points concerning the knowledge status and knowledge gap will help you in developing an innovative framework:

- What do we know, and what not, about the research problem?
- What are key references and relevant theory(ies)? (*refer to a few*)
- What are key factors influencing the research problem?
- What is the current scientific debate related to the problem?

Assignment 4

Developing a methodological framework

Make a visual representation of your research methodology (in the form of a framework diagram, a table or a flow chart). In doing so, note the following points:

1. Mention the type of overall research design (e.g., cross-sectional, before and after, longitudinal design, or...) you plan to use.
2. Identify a methodology for each specific research question or objective and make this visible in your framework.
3. Don't forget the time perspective in your framework:
 - Determine your reference period (e.g., retrospective, prospective, retrospective-prospective)
 - Distinguish different phases and / or sequences in time for your methodologies.
4. Write a short paragraph explaining the framework

3. MODULES

MODULE 3 Academic Presenting

Description This module is suitable for PhDs from different disciplines who seek to explore and enhance their academic presenting skills. You will learn how to present your PhD research work to an (academic) audience in a concise and engaging way. The backbone of this presentation will be the research proposal that you will refine in Modules 1 and 2.

The aim of the course is to develop the relevant presentation skills necessary for successful PhD trajectories, taking into account the need for context/situation-based adaptations.

The module is aimed at acquiring the skills needed to deliver academic content in a presentation context, employing tools and strategies to ensure an audience is engaged and informed effectively. These tools include effective material selection, foregrounding of key points, and use of vocal and visual techniques to maximize audience attention and persuasiveness. Basic concepts relating to structure, academic register, use of voice, and engaging the audience will be introduced with the help of mini-lectures and presentations. We will also address how to reply to questions, and how to deal with interculturality. Students will practise these concepts in relation to their own research proposal, bearing in mind their final presentation. In so doing, they will set up their presentation for the final day of the course during this Module. The content of this module is closely aligned with both M1 on Academic Writing and M2 on Academic Competencies.

Hours 8 hours in total

Teaching methodology An experiential learning approach will be used. Participants will develop their presentation skills by acting, reflecting, exploring, experimenting and receiving/giving feedback. In this Module, active participation is required.

Assignments Students will receive a set of progressive in-class assignments which will be aimed at putting together their final presentation. Towards the end of this Module, students will practice their final presentations in small groups, incorporating peer feedback and tutor feedback.

Study materials Study materials will include videos and some useful hand-outs. These will be provided by the lecturers in preparation for each class. The bulk of the work will be done in class.

4. PROGRAMME SCHEDULE


The programme runs from Monday 10 June to Saturday 15 June, 2024

Lecturers will give short breaks (10 min) during their classes

**Jakarta is the reference location for the Indonesian time (WIB)*

MEET & GREET

Thursday 6 June 2024

Time		Group	Activity	Lecturer
<i>Dutch time</i> 10:00 – 11:30	<i>WIB</i> 15:00 – 16:30	<i>All</i>	Meet & Greet event  <i>Link to join the event will be provided</i>	<i>Facilitator:</i> <i>Fons & Sabina</i> <i>All lecturers</i> <i>available</i>

4. PROGRAMME SCHEDULE

Monday 10 June 2024

Time (WIB)	Group	Activity	Lecturer
8:00 – 9:00	All	Walk-in & registration with coffee & tea	Facilitator: Fons & Sabina
9:00 – 10:00	All	Introduction to the Pre-Doctoral training programme	All lecturers
10:00 – 10:30		BREAK	
10:30 – 12:00	All	Module 2: Academic Competencies • Introduction to module and assignments • Introduction to research	Denyse & Sabina
12:00 – 13:00		BREAK	
13:00 – 15:00	All	Module 1: Academic English Writing • Introduction to Academic English Writing • Guiding the Reader • Academic Vocabulary	Philomeen
15:00 – 15:30		BREAK	
15:30 – 17:00	All	Module 3: Academic Presenting • Introduction to Academic Presenting • Defining the goal of your presentation	Gea

4. PROGRAMME SCHEDULE

Tuesday 11 June 2024

Time (WIB)	Group	Activity	Lecturer
8:00 – 10:00	All	<p>Module 2: Academic Competencies</p> <p>Designing and developing a research proposal</p> <ul style="list-style-type: none"> • Formulation of a research problem and research justification <p><i>Preparing for assignment 1(draft title and question/objectives)and assignment 2 (justification)</i></p>	Denyse & Sabina
10:00 – 10:30		BREAK	
10:30 – 12:00	All	<p>Module 2: Academic Competencies</p> <p>How to deal with your supervisor and how is it to study in the Netherlands</p> <ul style="list-style-type: none"> • Power relations • The importance of being pro-active and inquisitive (questioning) • Planning of time and availability • Role of supervisory meetings • Receiving vs. demanding feedback 	Denyse & Sabina
12:00 – 13:00		BREAK	
13:00 – 15:00	All	<p>Module 3: Academic Presenting</p> <ul style="list-style-type: none"> • Structuring the body of your presentation • Introduction and conclusion • Foregrounding in presentations 	Gea
15:00 – 15:30		BREAK	
15:30 – 17:00	All	<p>Module 4: Dutch crash course</p>	Lina
17:00 – 17:30		BREAK	
17:30 – 19:00 (17:30 – 18:15) (18:15 – 19:00)	All	<p>Module 4: PhD info session</p> <ul style="list-style-type: none"> • VU Amsterdam • Leiden University 	Stephanie Thrane & Marrik Bellen

4. PROGRAMME SCHEDULE

Wednesday 12 June 2024

Time (WIB)	Group	Activity	Lecturer
8:00 – 10:00	All	Module 1: Academic English Writing <ul style="list-style-type: none"> • Cautious and impersonal language • Paragraphs • Structuring sentences 	Philomeen
10:00 – 10:30		BREAK	
10:30 – 12:00	All	Module 3: Academic Presenting <ul style="list-style-type: none"> • Designing visuals • Delivering a presentation: how to engage your audience, body language, vocal techniques 	Gea
12:00 – 13:00		BREAK	
13:00 – 15:00	All	Module 2: Academic Competencies Designing and developing a research proposal. <ul style="list-style-type: none"> • Literature review 	Denyse & Sabina
15:00 – 15:30		BREAK	
15:30 – 17:00	All	Module 2: Academic Competencies Designing and developing a research proposal. <ul style="list-style-type: none"> • Theory of Knowledge • Conceptual and theoretical frameworks <i>Feedback on assignment 1 (draft title and question/objectives)</i> <i>Preparing for assignment 3 (conceptual framework)</i>	Denyse & Sabina

4. PROGRAMME SCHEDULE

Thursday 13 June 2024

Time (WIB)	Group	Activity	Lecturer
8:00 – 10:00	All	Module 1: Academic English Writing <ul style="list-style-type: none"> Using verb tenses Active and passive voice 	Philomeen
10:00 – 10:30		BREAK	
10:30 – 12:00	All	Module 3: Academic Presenting <ul style="list-style-type: none"> Finalizing your presentation How to deal with questions from the audience 	Gea
12:00 – 13:00		BREAK	
13:00 – 15:00	All	Module 2: Academic Competencies Designing and developing a research proposal <ul style="list-style-type: none"> Validity and reliability of research Research design and methodology Methodological framework Feedback on assignment 2 (justification) Preparing for assignment 4 (methodological framework)	Denyse & Sabina
15:00 – 15:30		BREAK	
15:30 – 17:00	Tbd	Module 2: Academic Competencies One-to-one coaching	Denyse & Sabina
	Tbd	Module 1: Academic English Writing One-to-one coaching	Philomeen
17:00 – 18:00		BREAK	
18:00 – 20:00	All	Module 4: Social Gathering with alumni	Fons, Sally, Sabina & alumni

4. PROGRAMME SCHEDULE

Friday 14 June 2024

Time (WIB)	Group	Activity	Lecturer
8:00 – 10:00	All	Module 1: Academic English Writing <ul style="list-style-type: none"> • Specific issues that came up: articles, countables, prepositions • Next steps 	Philomeen
10:00 – 10:30		BREAK	
10:30 – 12:00	All	Module 3: Academic Presenting <ul style="list-style-type: none"> • Group practice with peer feedback • Implementing strategies from the course 	Gea
12:00 – 13:00		BREAK	
13:00 – 15:00	All	Module 2: Academic Competencies Finalization of research proposal: interactive session with questions & answers. <i>Feedback on assignment 3 (conceptual framework)</i>	Denyse & Sabina
15:00 – 15:30		BREAK	
15:30 – 17:00	Tbd	Module 2: Academic Competencies One-to-one coaching	Denyse & Sabina
	Tbd	Module 1: Academic English Writing One-to-one coaching	Philomeen

4. PROGRAMME SCHEDULE

Saturday 15 June 2024

Time (WIB)	Group	Activity	Lecturer
8:00 – 8:30		Walk-in & registration with coffee & tea	Facilitator: Fons
8:30 – 10:00	All	Presentations	All lecturers
10:00 – 10:30		BREAK	
10:30 – 12:00	All	Presentations	All lecturers
12:00 – 13:00		LUNCH BREAK	
13:00 – 15:00	All	Presentations	All lecturers
15:00 – 15:30		BREAK	
15:30 – 16:30	All	Award ceremony	Facilitator: Fons & Sabina

5. ABOUT ERASMUS TRAINING CENTRE



Erasmus Training Centre

For more than 40 years the Erasmus Training Centre (ETC) provides Dutch language and culture trainings for Indonesian nationals pursuing higher education, research, citizenship and work in the Netherlands. The centre offers also academic courses to enhance student and academic connectivity between the Netherlands and Indonesia. In cooperation with its Dutch university partners, ETC has developed and successfully organized academic preparatory courses for Bachelor & Master university students as well as PhD students from Indonesia. ETC serves also as a meeting platform to bring Dutch and Indonesian professionals, academics and researchers together through joint workshops and lectures.

Links www.erasmustrainingcentre.com
www.facebook.com/ErasmusTrainingCentre
www.instagram.com/etc_jakarta
www.twitter.com/Erasmus_TC

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