

20 - 24 June 2022

# PRE BACHELOR MASTER PROGRAMME INDONESIA

# UG *Pre* G



SYLLABUS

30 PROGRAMME HOURS

INTERACTIVE ONLINE LEARNING

ACADEMIC PREPARATION PROGRAMME for Indonesian Bachelor/Master candidates

**Etc.**  
Erasmus Training Centre  
*Pusat Pelatihan Erasmus*

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# 1. Programme Description

**Web link to programme description online**

Erasmus Training Centre (ETC)  
www.erasmustrainingcentre.com  
Yayasan Bahasa dan Edukasi Belanda Erasmus  
Located on the compound of the Embassy of the Kingdom of the Netherlands  
Jl. H.R. Rasuna Said Kav. S-3, Jakarta 12950, Indonesia

**Programme name**

Pre-Bachelor/Master programme

**Short description**

This one week Pre-Bachelor/Master programme has been jointly developed by the top three Dutch universities: Leiden University, Groningen University and Vrije Universiteit Amsterdam in their desire to support future Bachelor/Master candidates in their academic preparation process.

This programme has been designed to give special attention to academic English skills by Dutch and English native lecturers from ETC's partner Universities. A total of 30 hours of intensive sessions spread over five days, taught in English, forms the basis for a strong understanding of the Dutch Education environment.

The general course will consist of 2 main modules; Academic English (50%) and Dutch Teaching and Learning Culture (50%). Within the offered programme there will be also attention for life in the Netherlands, Dutch culture in general and the Dutch academic system to make the move and transition to the Netherlands easier and faster.

The programme will end with an award ceremony. During the ceremony, participants will present their final assignment in an innovative and engaging way; suitable for varied audiences.

All participants are expected to participate in the programme full time. At the end of the programme, and during the award ceremony, all participants will be awarded a certificate of participation.

**Programme selection criteria**

1. Bachelor/Master degrees or similar
2. Having an LoA (Letter of Acceptance) from a Dutch University (of applied sciences)

**Programme level**

Bachelor/Master candidate

**Time period**

20 June – 24 June 2022

**Programme Coordinators**

Bryan O'Donovan & Fons van Oosterhout

**Lecturers**

Bryan O'Donovan (Leiden University)  
Erwin Uildriks, Msc (Groningen University)  
Wendelien Tuijp (VU Amsterdam)  
Ursula Caci (Leiden University)

**Teaching methodology**

Interactive seminars, skills building exercises

**Delivery modality**

Online education. Training participants are expected to have a stable internet connection to participate in the online sessions (media used: ZOOM)

# 1. Programme Description

<b>Evaluation</b>	<ul style="list-style-type: none"><li>• Presentation</li><li>• Assignments, attendance, active participation</li></ul>
<b>Programme hours</b>	8 hours preparation time (readings before the course starts; assignments) + 30 programme hours (interactive seminars and skills building exercises) + 8 hours on final assignment (writing and presentations) = 56 hours in total (2 x 28 hours = 2 EC)
<b>Language</b>	English
<b>Target audience</b>	The programme is targeted to potential Bachelor/Master candidates from Indonesia who have been selected to attend a Bachelor and Master or international study programme in the Netherlands. <ul style="list-style-type: none"><li>• Max. 48</li><li>• Min. 32</li></ul>
<b>Content</b>	<p><b>1. Topics covered Academic English include:</b></p> <ul style="list-style-type: none"><li>• Effective and critical reading skills</li><li>• Strategies for building academic vocabulary</li><li>• Engaging with the academic debate</li><li>• The importance of peer review and the feedback process</li><li>• Cohesion in academic writing</li><li>• Academic referencing - why and how</li><li>• Register and common issues in academic writing</li></ul> <p><b>2. Experiencing the collaborative learning styles that students can expect at their Dutch universities and hogeschools;</b></p> <ul style="list-style-type: none"><li>• Group discussion and consensus</li><li>• Giving and accepting peer criticism</li><li>• Appropriate forms of registering disagreement</li><li>• Anticipating problems - how to be prepared for them and getting help if they occur help</li></ul> <p><b>3. This course reflects the IB philosophy, which, in turn, is continued in the Dutch higher education institutions:</b></p> <ul style="list-style-type: none"><li>• Encourage students of all ages to think critically and challenge assumptions</li><li>• Develop independently of government and national systems, incorporating quality practice from research and our global community of schools</li><li>• Encourage students of all ages to consider both local and global contexts</li><li>• Develop multilingual students.</li></ul>
<b>Learning goals</b>	This programme has the following learning objectives: <ul style="list-style-type: none"><li>• Equip Bachelor/Master candidates with necessary thesis, presentation, Academic English writing and language skills to successfully engage in their trajectory;</li><li>• Offers a stronger base for the start of their trajectory;</li><li>• Foster better integration of incoming Indonesian Bachelor/Master candidates in the Dutch academic system and culture.</li></ul>
<b>Study materials</b>	All learning materials will be provided for the course.

## 2. Programme Coordinators and Lecturers

**Course Coordinators** Bryan O'Donovan (Leiden University) & Fons van Oosterhout (ETC)



**Lecturer** **Bryan O'Donovan**  
b.d.odonovan@hum.leidenuniv.nl

**Profile** "I obtained my BA at the National University of Ireland, Galway, before relocating to the Netherlands to pursue a MA (International Relations) at Leiden University. This is where my interest in communication skills in the academic context first emerged. Since my MA, and a subsequent Dip TESOL from Trinity College London, I have worked with students of all ages, stages and levels, at a number of 3rd-level institutions, to help them effectively convey their ideas and findings to an academic audience. I am very excited to work with another new group of students in Jakarta in 2022!"

**Affiliation** Leiden University (LU)



**Lecturer** **Erwin Uildriks, Msc**  
h.w.uildriks@rug.nl

**Profile** "I have been working at the Student Service Centre at the University of Groningen for 20 years. My main task is to train study skills to students (both Dutch and international). Workshops I have offered are (amongst others) Effective Studying, Overcome Fear of Failure, Academic Writing Skills and Stop Procrastinating. Within the Student Service Centre, I have always had special attention for international students and their needs."

**Affiliation** Groningen University (RUG)

## 2. Programme Coordinators and Lecturers



**Lecturer** **Dr. Ursula Caci**  
ursula.caci@gmail.com

**Profile** I have always been interested in language and how it can be used to communicate ideas and to express opinions and emotions in a variety of ways. I first studied German and English literature and linguistics in Switzerland and Sweden, and then obtained a PhD in American literature at Basel University in Switzerland. During my PhD studies, I spent a year in the US at the State University of New York at Buffalo, where I had to adapt to different styles of teaching, learning, and writing. In Switzerland, I taught English as a second language to university students with various backgrounds, and since my relocation to the Netherlands in 2018, I have been a tutor for Academic Reading and Writing.

**Affiliation** Leiden University (LU)



**Lecturer** **Wendelien Tuijp**  
w.tuijp@vu.nl

**Profile** Wendelien is a graduate in Communication Science, combining intercultural communication with expertise on sustainable land management. Her experience includes the development, management and implementation of projects in an intercultural and trans-disciplinary setting. She is also involved in teaching, training and coordination of courses at Bachelor and Master level, supervision of students, and the development of teaching and training (audiovisual) materials. In her role as a Regional Coordinator for Indonesia, Wendelien combines practical field work, training and research within (rural) development projects.

**Affiliation** Vrije Universiteit Amsterdam (VU)

### 3. About Erasmus Training Centre



#### Erasmus Training Centre

Erasmus Training centre is located on the premises of the Embassy of the Kingdom of the Netherlands in Jakarta and was re-opened officially on 13 February 2017. The centre provides both Dutch language & culture and academic courses to enhance student & academic connectivity between the Netherlands and Indonesia. ETC serves also as a meeting platform to bring Dutch and Indonesian professionals, academics and researchers together through joint workshops and lectures.

#### Links

[www.erasmustrainingcentre.com](http://www.erasmustrainingcentre.com)  
[www.facebook.com/ErasmusTrainingCentre](https://www.facebook.com/ErasmusTrainingCentre)  
[www.instagram.com/etc\\_jakarta](https://www.instagram.com/etc_jakarta)  
[www.twitter.com/Erasmus\\_TC](https://www.twitter.com/Erasmus_TC)  
[www.linkedin.com/company/erasmus-training-centre](https://www.linkedin.com/company/erasmus-training-centre)

#### Address

##### **YAYASAN BAHASA DAN EDUKASI BELANDA ERASMUS**

Located on the compound of the Embassy of the Kingdom of the Netherlands  
Jl. H.R. Rasuna Said No. Kav. S-3  
Kuningan Timur, Setiabudi  
Jakarta Selatan 12950

#### Email

[info@erasmustrainingcentre.com](mailto:info@erasmustrainingcentre.com)

#### Telephone

+62 21527 59 86

#### WhatsApp

+62 811 870 217

## 4. Learning Goals

### This programme has the following learning objectives

- Provide support to Bachelor/Master candidates in preparing for the undergraduate and graduate education trajectory (optimizing time to thesis completion);
- Equip Bachelor/Master candidates with necessary thesis and soft skills to tackle upfront thesis challenges;
- Introduce Bachelor/Master candidates to life in the Netherlands;
- Foster better integration of international Bachelor/Masters in the Netherlands in general, and in the Dutch academic system in particular;
- Foster cohesion between the Dutch lecturers and Indonesian Bachelor/Master candidates.





## 5. Teaching Methodology

### Interactive seminars

During the interactive seminars, basic concepts and theories will be discussed, specific issues related to the literature will be further explained, and certain topics will be zoomed in on. In particular the interactive seminars will elicit active participation which contributes to higher engagement, and is pivotal for the learning experience.

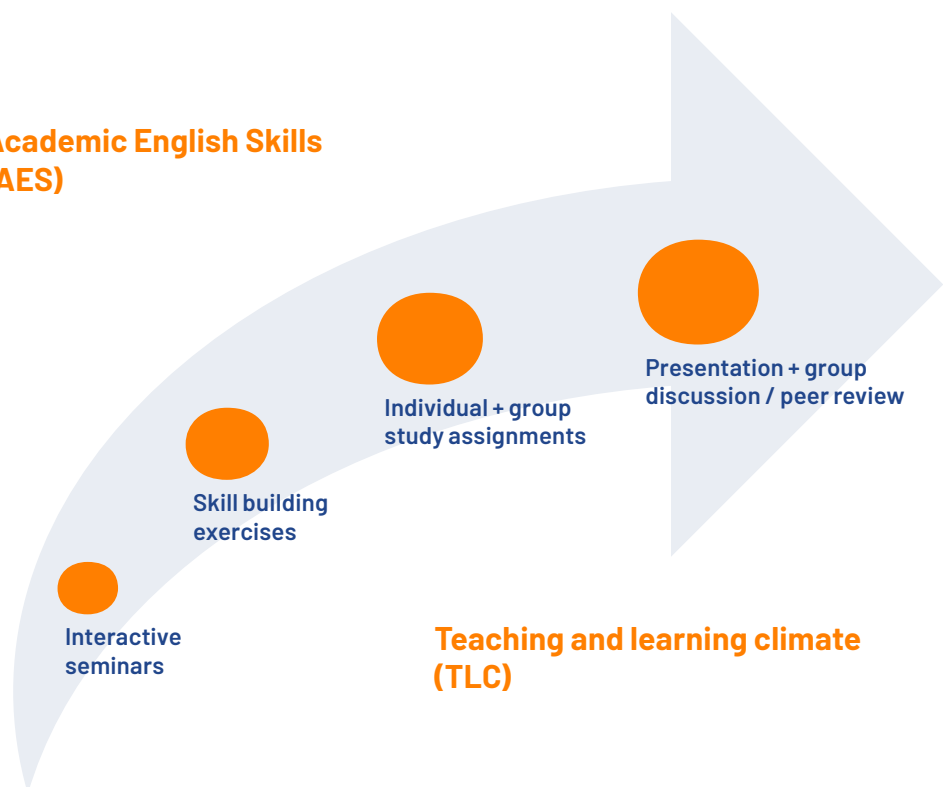
### Skills building exercises

Within each module we will use exercises to engage students in active participation and development of research, writing and communication skills.

### Individual study

The success of any learning experience is strongly dependent on the engagement with the materials and assignment provided. A substantial amount of individual studying is required. The programme uses mandatory articles and other material as point of departure.

### Academic English Skills (AES)



### Teaching and learning climate (TLC)

## 6. Final Evaluation

### **Presentation**

During the course of the week, students put together group presentations about a topic from the article.

The students are given instructions on how to structure & deliver this presentation.

The presentations will take place on Friday morning.

### **Certification**

After the completion of the course and all relevant elements the students will receive a certificate of participation.

It is compulsory to attend all classes to obtain the certificate.

## 7. Programme Schedule - Monday & Tuesday

The programme is well balanced and has been designed by Dutch and English native lecturers to give special attention to:

1. Academic English Skills (AES);
2. Teaching and learning climate (TLC) at DHEI's.

To cover all topics within above mentioned modules and moreover to accommodate all participants, a division of participants in 4 groups is made. Each group will receive 3 different lessons per day. The non-contact lessons are considered as "study/preparation" time. Each group will have a mentor appointed, who acts as a first point of contact in case of enquiries.

Module	Lecturer	Mentor
AE1	Bryan O'Donovan	Group 4
AE2	Ursula Caci	Group 3
TLC1	Erwin Uildriks	Group 2
TLC2	Wendelien Tuijp	Group 1

### Monday 20 June 2022

Dutch time for lecturers	Indonesian time for students	GROUP 1 ▼	GROUP 2 ▼	GROUP 3 ▼	GROUP 4 ▼
8:00 – 8:45	13:00 – 13:45	Plenary opening			
9:00 – 9:50	14:00 – 14:50	TLC2	TLC1	AE2	AE1
10:00 – 10:50	15:00 – 15:50	TLC1	TLC2	AE1	AE2
11:00 – 11:50	16:00 – 16:50	AE1	AE2	TLC1	TLC2

### Tuesday 21 June 2022

Dutch time for lecturers	Indonesian time for students	GROUP 1 ▼	GROUP 2 ▼	GROUP 3 ▼	GROUP 4 ▼
8:00 – 8:45	13:00 – 13:45	AE2	AE1	TLC2	TLC1
9:00 – 9:50	14:00 – 14:50	Study / preparation			
10:00 – 10:50	15:00 – 15:50	TLC2	TLC1	AE1	AE2
11:00 – 11:50	16:00 – 16:50	TLC1	TLC2	AE2	AE1

## 7. Programme Schedule - Wednesday & Thursday

The programme is well balanced and has been designed by Dutch and English native lecturers to give special attention to:

1. Academic English Skills (AES);
2. Teaching and learning climate (TLC) at DHEI's.

To cover all topics within above mentioned modules and moreover to accommodate all participants, a division of participants in 4 groups is made. Each group will receive 3 different lessons per day. The non-contact lessons are considered as "study/preparation" time. Each group will have a mentor appointed, who acts as a first point of contact in case of enquiries.

Module	Lecturer	Mentor
AE1	Bryan O'Donovan	Group 4
AE2	Ursula Caci	Group 3
TLC1	Erwin Uildriks	Group 2
TLC2	Wendelien Tuijp	Group 1

### Wednesday 22 June 2022

Dutch time for lecturers	Indonesian time for students	GROUP 1 ▼	GROUP 2 ▼	GROUP 3 ▼	GROUP 4 ▼
8:00 – 8:45	13:00 – 13:45	AE1	AE2	TLC1	TLC2
9:00 – 9:50	14:00 – 14:50	AE2	AE1	TLC2	TLC1
10:00 – 10:50	15:00 – 15:50	Study / preparation			
11:00 – 11:50	16:00 – 16:50	TLC1	TLC2	AE1	AE2
14:00 – 15:30	19:00 – 20:30	Social event / alumni gathering			

### Thursday 23 June 2022

Dutch time for lecturers	Indonesian time for students	GROUP 1 ▼	GROUP 2 ▼	GROUP 3 ▼	GROUP 4 ▼
8:00 – 8:45	13:00 – 13:45	TLC2	TLC1	AE2	AE1
9:00 – 9:50	14:00 – 14:50	Study / preparation			
10:00 – 10:50	15:00 – 15:50	AE2	AE1	TLC1	TLC2
11:00 – 11:50	16:00 – 16:50	AE1	AE2	TLC2	TLC1

## 7. Programme Schedule - Friday

The programme is well balanced and has been designed by Dutch and English native lecturers to give special attention to:

1. Academic English Skills (AES);
2. Teaching and learning climate (TLC) at DHEI's.

To cover all topics within above mentioned modules and moreover to accommodate all participants, a division of participants in 4 groups is made. Each group will receive 3 different lessons per day. The non-contact lessons are considered as "study/preparation" time. Each group will have a mentor appointed, who acts as a first point of contact in case of enquiries.

Module	Lecturer	Mentor
AE1	Bryan O'Donovan	Group 4
AE2	Ursula Caci	Group 3
TLC1	Erwin Uildriks	Group 2
TLC2	Wendelien Tuijp	Group 1

### Friday 24 June 2022

Dutch time for lecturers	Indonesian time for students	GROUP 1 ▼	GROUP 2 ▼	GROUP 3 ▼	GROUP 4 ▼
9:00 – 10:50	14:00 – 15:50	Presentations			
11:00 – 11:50	16:00 – 16:50	Plenary closing			

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